

Voters' Meeting Agenda
Sunday, May 21, 2023
11:45 am

1. Call to Order
2. Opening Prayer
3. Approval of Agenda
4. Approval of January 22, 2023, Voters' Meeting Minutes
5. Pastors' Report
6. Treasurer's Report
7. Unfinished Business
 - a. Roof Repair Project and Fundraising Discussion
 - b. Call Committee Update
 - c.
8. New Business
 - a.
 - b.
9. Closing Prayer
10. Adjournment

Voters' Meeting
Our Savior Lutheran Church of Mankato
1103 North Broad St, Mankato, MN 56001
January 22, 2023 Attendance: 56

1. Meeting was called to order at 11:47 A.M. by President Matt Brand.
2. Opening Prayer was led by Pastor Adam Matheny
3. Under 9. C. add Sanctuary Art and 9.D. add New Logo and Branding. Motion made, seconded to approve the amended Agenda, motion carried.
4. Motion made and seconded to approve as presented the November 20, 2022 and December 11, 2002 Voter's Meeting minutes, motion carried.
5. Pastor's report, Pastor Adam Matheny expressed appreciation for the congregation, staff and leadership, then explained why he asks for forgiveness from the congregation.
6. Treasurer's report, Treasurer Doug Haeder reviewed the end of the year report, noting 2022 and 2021 were similar for expenses and he is available to answer any questions. There were no questions from the congregation.
7. Board Reports and 2023 Goals, President Matt Brand invited any board to speak to the congregation. Judd Schultz reported Elders have completed and submitted forms from district for call process, now need to complete call documents which will be sent to the seminary. Congregation provided comments for the Endowment Board, which that board will review.
8. Unfinished Business
 - A. Roof Project and Fundraising Review: Zac Painter, Board of Trustees, presented information about the repair option for the roof. Mr Painter and other members of the Board of Trustee answered questions from the congregation. Motion made, seconded to proceed with bid received for the repair, motion carried. President Matt Brand, Board of Trustee and Treasurer provided information about the capital improvement funds. There was discussion from the congregation about fundraising for capital improvements. The congregation agreed for the Planning Council to review comments and make a recommendation to the congregation on how to proceed.
9. New Business
 - A. Call Committee Formation: President Matt Brand summarized the call process, including role of call committee. The call committee will consist of the Board of Elders and congregational members. Motion made and seconded to approve Karee Bless, Mark Wellner, Kathy Whitehead and Edith Williams as congregational members of the call committee, motion carried.
 - B. Nomination for Synodical Elections: Motion made, seconded to nominate for Synodical President, Rev. Dr. Matthew Harrison, First Vice President, Rev. Peter Lange and Regional Vice President, Rev. Nabil Nour, motion carried.
 - C. Sanctuary Art Project: Denise Painter reported church received contribution for this project, committee formed and are working on recommendation(s) to bring to the congregation. The committee is working with a local artist and looking at two panels at the front of the church. Congregation expressed their concerns and support for the project. President Brand noted the sanctuary is a sacred place and committee is working that in mind and will keep the congregation updated on the process.

- D. New Logo and Branding: President Matt Brand explained part of the ReVitaliity process. Karee Bless presented the new logo, explaining the purpose of the logo and how it honors who we are as a congregation and reflects the mission statement. There were questions and comments from the congregation. President Matt Brand noted the new logo and branding will be rolled out slowly.
- 10. President Brand read Psalm 121 and we closed with the Lord's Prayer.
- 11. Meeting was adjourned at 12:40 P. M.

Respectfully Submitted,
Valerie Elliott
Secretary
OSLC Planning Council

Income and Expense Summary

	Current Month	Y-T-D
Income	\$61,354.73	\$207,684.34
Operating Expenses	-\$43,097.39	-\$180,950.41
LCEF Mortgage Principal Payment	-\$1,149.20	-\$4,576.08
Net for Period [†]	\$17,108.14	\$22,157.85

[†]Positive net value indicates we received more than our operating expenses, a negative number indicates that we have spent more than we have received for that period (deficit).

Cash Summary

	Amount	Notes
Checking Account	\$125,662.33	Daily checking account Pioneer Bank
Joyful Response	\$136,162.10	Joyful Response deposits and loan payments
Library Fund	\$20,107.12	Certificate of Deposit
Accounts Receivable	-\$81.57	
Total Cash Assets	\$281,849.98	
Dedicated Accounts	-\$155,605.91	Amount of our cash balance designated for specific activities
Other Liabilities	-\$2,252.41	Accruals for HSA payments, youth, etc.
Available Cash Balance	\$123,991.66	\$106,744.52 last month

Long Term Debt (LCEF Mortgage)

Current Balance	\$229,512.90
Monthly Payment	\$1,845.99
Interest Rate (Variable Annually)	3.625%
Pay-off Date	5/2036

Additional Comments: Financial results are similar to, but slightly better than, last year at this time. Please bring any questions concerning the financial report to my attention. Thank you to all who bring offerings to support our ministry.

Respectfully submitted,
 Doug Haeder, Treasurer

Our Savior's Lutheran Church
Income & Expense Report by Account
 April of Fiscal Year 2023
 Responsibility: All
 Fund: 01 - General Fund

	April Actual	Year-to-date Actual	Annual Budget	Percent of Budget
Income				
10-Contributions // 00-Contributions				
015-10-00-10, Unified Treasury	52,990.88	175,420.66	0.00	0.00%
015-10-00-20, Deficit Fund Drive	80.00	360.00	0.00	0.00%
015-10-00-30, Plate Receipts	657.00	2,112.07	0.00	0.00%
015-10-00-99, Miscellaneous	0.00	38.12	0.00	0.00%
	53,727.88	177,930.85	0.00	0.00%
20-Rebates // 00-Rebates				
015-20-00-20, Thrivent	0.00	0.00	0.00	0.00%
015-20-00-30, Refunds	0.00	0.00	0.00	0.00%
	0.00	0.00	0.00	0.00%
30-Other Receipts // 00-Other Receipts				
015-30-00-10, Interest	64.65	254.69	0.00	0.00%
015-30-00-20, Transfers	0.00	0.00	0.00	0.00%
015-30-00-30, Endowment Fund Interest	0.00	0.00	0.00	0.00%
015-30-00-99, Adjustments	0.00	0.00	0.00	0.00%
	64.65	254.69	0.00	0.00%
40-Joyful Response // 00-Joyful Response				
015-40-00-10, Joyful Response Offerings	7,562.20	29,498.80	0.00	0.00%
	7,562.20	29,498.80	0.00	0.00%
Total Income	61,354.73	207,684.34	0.00	0.00%

Expense				
00-Group 00 // 00-Group 00				
016-00-00-10, Undistributed Payroll	0.00	0.00	0.00	0.00%
	0.00	0.00	0.00	0.00%
01-Administration // 00-Administration				
016-01-00-20, Missions - Dist & Synod	6,603.92	20,885.90	64,105.00	32.58%
016-01-00-30, Interest Expense	696.79	2,807.88	8,400.00	33.43%
016-01-00-35, Bank Fees	0.75	3.00	0.00	0.00%
016-01-00-50, Employer FICA Taxes	0.00	0.00	0.00	0.00%
016-01-00-55, Employer Medicare Taxes	0.00	0.00	0.00	0.00%
	7,301.46	23,696.78	72,505.00	32.68%
05-Deacons // 00-Deacons				
016-05-00-10, Bd of Deacons Expenses	0.00	0.00	650.00	0.00%
016-05-00-20, Stephen Ministry	0.00	0.00	2,000.00	0.00%
	0.00	0.00	2,650.00	0.00%
10-Education // 00-Education				
016-10-00-05, Background Checks	17.95	17.95	200.00	8.98%
016-10-00-10, Bible Study Groups	0.00	0.00	200.00	0.00%
016-10-00-15, Christmas	0.00	0.00	600.00	0.00%
016-10-00-20, Class Materials	0.00	0.00	2,500.00	0.00%
016-10-00-25, Class Supplies	0.00	0.00	500.00	0.00%
016-10-00-30, Confirmation Materials	200.94	200.94	700.00	28.71%
016-10-00-35, K.I.D.S. Account Startup	0.00	0.00	0.00	0.00%
016-10-00-40, Cradle Roll	0.00	0.00	300.00	0.00%
016-10-00-45, Nursery Supplies	0.00	0.00	50.00	0.00%

Our Savior's Lutheran Church

Income & Expense Report by Account

April of Fiscal Year 2023

Responsibility: All

Fund: 01 - General Fund

	April Actual	Year-to-date Actual	Annual Budget	Percent of Budget
016-10-00-55, Sunday School Awards	0.00	0.00	100.00	0.00%
016-10-00-60, Teacher Appreciation	0.00	0.00	100.00	0.00%
016-10-00-65, Teacher's Interaction	0.00	0.00	0.00	0.00%
016-10-00-70, VBS Materials	0.00	0.00	1,500.00	0.00%
016-10-00-80, Family Ministry	0.00	168.87	1,000.00	16.89%
016-10-00-94, Conference/Conv/Workshop	0.00	0.00	0.00	0.00%
016-10-00-95, Women's Ministry	0.00	0.00	400.00	0.00%
016-10-00-97, Postage & Mailings	0.00	0.00	0.00	0.00%
016-10-00-98, Men's Ministry	0.00	0.00	400.00	0.00%
016-10-00-99, Miscellaneous Expense	0.00	0.00	1,000.00	0.00%
	<u>218.89</u>	<u>387.76</u>	<u>9,550.00</u>	<u>4.06%</u>
20-Elders // 00-Elders				
016-20-00-05, Altar Guild	25.75	70.75	150.00	47.17%
016-20-00-15, Guest Speakers/Pastors	175.00	350.00	1,000.00	35.00%
016-20-00-20, Lutheran Witness	35.38	35.38	400.00	8.85%
016-20-00-24, Luth. Service Builder Sup	0.00	0.00	725.00	0.00%
016-20-00-26, Shepherd's Staff Support	0.00	550.00	750.00	73.33%
016-20-00-35, Portals of Prayer	0.00	478.16	1,500.00	31.88%
016-20-00-45, Music Licenses	0.00	0.00	0.00	0.00%
016-20-00-46, Choir Music	0.00	27.75	400.00	6.94%
016-20-00-50, Communion Supplies	190.07	239.19	700.00	34.17%
016-20-00-53, Worship Bulletins	0.00	416.65	2,000.00	20.83%
016-20-00-55, Worship Supplies	0.00	0.00	600.00	0.00%
016-20-00-60, Pew Cards	0.00	350.50	200.00	175.25%
016-20-00-93, Convention	0.00	1,188.00	1,200.00	99.00%
016-20-00-94, Conference/Conv/Workshop	0.00	0.00	0.00	0.00%
016-20-00-95, Office Supplies	14.99	78.76	2,000.00	3.94%
016-20-00-96, Paper	0.00	836.46	2,000.00	41.82%
016-20-00-97, Postage & Mailings	85.00	530.00	2,500.00	21.20%
	<u>526.19</u>	<u>5,151.60</u>	<u>16,125.00</u>	<u>31.95%</u>
30-Endowment // 00-Endowment				
016-30-00-10, Seminars & Supplies	0.00	0.00	0.00	0.00%
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
40-Fellowship // 00-Fellowship				
016-40-00-99, Fellowship	119.80	63.78	1,200.00	5.32%
	<u>119.80</u>	<u>63.78</u>	<u>1,200.00</u>	<u>5.32%</u>
50-Human Care // 00-Human Care				
016-50-00-98, Human Care Expenses	0.00	74.00	600.00	12.33%
	<u>0.00</u>	<u>74.00</u>	<u>600.00</u>	<u>12.33%</u>
60-Outreach // 00-Outreach				
016-60-00-10, Advertising & Marketing	0.00	0.00	750.00	0.00%
016-60-00-40, New Member Recognition	0.00	0.00	0.00	0.00%
016-60-00-50, Print and Mail	0.00	0.00	300.00	0.00%
016-60-00-95, Office Supplies	0.00	0.00	0.00	0.00%
016-60-00-99, Miscellaneous Expense	0.00	0.00	0.00	0.00%
	<u>0.00</u>	<u>0.00</u>	<u>1,050.00</u>	<u>0.00%</u>
70-Personnel // 05-Administration				
016-70-05-10, Prior Period Correction	0.00	0.00	0.00	0.00%
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
70-Personnel // 10-Senior Pastor				

Our Savior's Lutheran Church

Income & Expense Report by Account

April of Fiscal Year 2023

Responsibility: All

Fund: 01 - General Fund

	April Actual	Year-to-date Actual	Annual Budget	Percent of Budget
016-70-10-10, Pastor(Graduate) Base Pay	0.00	251.40	60,000.00	0.42%
016-70-10-20, Pastor(Graduat)Health Ins	0.00	0.00	31,315.00	0.00%
016-70-10-30, Pastor(Graduat)Retirement	0.00	0.00	7,944.00	0.00%
016-70-10-40, Pastor(Graduat)Disability	0.00	0.00	2,055.00	0.00%
016-70-10-45, Pastor(Grad)Conf/Workshop	0.00	0.00	700.00	0.00%
016-70-10-47, Pastor(Grad)Continuing Ed	0.00	0.00	600.00	0.00%
016-70-10-50, Pastor(Grad)Business Exp.	0.00	0.00	2,000.00	0.00%
	0.00	251.40	104,614.00	0.24%
70-Personnel // 15-Associate Pastor				
016-70-15-10, Pastor Base Pay	5,993.16	23,972.64	71,918.00	33.33%
016-70-15-20, Pastor Health Ins	2,609.56	8,078.68	31,315.00	25.80%
016-70-15-30, Pastor Retirement	521.41	1,576.95	6,257.00	25.20%
016-70-15-40, Pastor Disability	134.85	407.84	1,618.00	25.21%
016-70-15-45, Pastor Conf/Work	51.75	51.75	700.00	7.39%
016-70-15-47, Pastor Cont. Ed	0.00	0.00	600.00	0.00%
016-70-15-50, Pastor Bus. Exp.	141.87	1,391.65	2,000.00	69.58%
	9,452.60	35,479.51	114,408.00	31.01%
70-Personnel // 22-PT Music Ministry				
016-70-22-10, PT Music Mnsty Base Pay	604.16	2,416.64	7,250.00	33.33%
016-70-22-60, PT Music Mnsty SS Tax	46.22	184.87	600.00	30.81%
	650.38	2,601.51	7,850.00	33.14%
70-Personnel // 30-Secretary				
016-70-30-10, Secretary Base Pay	3,326.16	13,304.64	39,914.00	33.33%
016-70-30-20, Secretary Health Ins.	1,899.85	5,949.55	22,658.00	26.26%
016-70-30-30, Secretary Retirement	289.38	875.20	3,473.00	25.20%
016-70-30-40, Secretary Disability	74.84	226.35	898.00	25.21%
016-70-30-60, Secretary Soc. Sec Tax	242.67	970.64	3,053.00	31.79%
	5,832.90	21,326.38	69,996.00	30.47%
70-Personnel // 45-Deaconess				
016-70-45-10, Deaconess Base Pay	4,954.16	19,816.64	59,450.00	33.33%
016-70-45-20, Deaconess Health Ins	2,609.56	8,078.68	31,315.00	25.80%
016-70-45-30, Deaconess Retirement	431.01	1,303.54	5,172.00	25.20%
016-70-45-40, Deaconess Disability	111.47	337.13	1,337.00	25.22%
016-70-45-45, Deaconess Conf/Workshop	0.00	0.00	600.00	0.00%
016-70-45-47, Deaconess Continuing Ed	0.00	0.00	600.00	0.00%
016-70-45-50, Deaconess Business Exp.	11.38	215.68	1,200.00	17.97%
	8,117.58	29,751.67	99,674.00	29.85%
70-Personnel // 50-Custodian (Trustees)				
016-70-50-10, Custodian Base Pay	3,726.66	11,046.86	35,137.00	31.44%
016-70-50-20, Custodian Health Ins.	0.00	5,219.12	31,315.00	16.67%
016-70-50-30, Custodian Retirement	0.00	515.69	3,685.00	13.99%
016-70-50-40, Custodian Disability	0.00	133.36	791.00	16.86%
016-70-50-50, Custodian Mileage	0.00	0.00	500.00	0.00%
016-70-50-60, Custodian Soc Sec Tax	285.09	825.96	2,560.00	32.26%
	4,011.75	17,740.99	73,988.00	23.98%
70-Personnel // 60-Part-Time Custodian				
016-70-60-10, PT Custodian Base Pay	0.00	0.00	500.00	0.00%
016-70-60-60, PT Custodian Soc Sec Tax	0.00	0.00	0.00	0.00%
	0.00	0.00	500.00	0.00%

Our Savior's Lutheran Church
Income & Expense Report by Account
 April of Fiscal Year 2023
 Responsibility: All
 Fund: 01 - General Fund

	April Actual	Year-to-date Actual	Annual Budget	Percent of Budget
70-Personnel // 70-Part-Time Pastor				
016-70-70-10, Vis. Pastor Base Pay	0.00	350.00	3,000.00	11.67%
016-70-70-50, Vis. Pastor Business Exp.	0.00	0.00	0.00	0.00%
016-70-70-60, Vis. Pastor Soc Sec Tax	0.00	0.00	0.00	0.00%
	0.00	350.00	3,000.00	11.67%
70-Personnel // 75-Assistant Treasurer				
016-70-75-10, Payroll Processing	166.00	805.80	2,200.00	36.63%
	166.00	805.80	2,200.00	36.63%
70-Personnel // 80-Nursery Staff				
016-70-80-10, Nursery Staff Base Pay	0.00	0.00	200.00	0.00%
016-70-80-60, Nursery Staff Soc Sec Tax	0.00	0.00	0.00	0.00%
	0.00	0.00	200.00	0.00%
70-Personnel // 90-Organists & Choir Accomp.				
016-70-90-10, Organist & Choir Base Pay	300.00	300.00	9,300.00	3.23%
	300.00	300.00	9,300.00	3.23%
80-Stewardship // 00-Stewardship				
016-80-00-10, Contribution Envelopes	0.00	584.69	2,000.00	29.23%
016-80-00-94, Stewardship Conf/Conv/Wks	0.00	0.00	0.00	0.00%
016-80-00-98, Supplies & Materials	0.00	0.00	400.00	0.00%
	0.00	584.69	2,400.00	24.36%
90-Trustees // 00-Trustees				
016-90-00-10, Building Improvements	0.00	0.00	4,500.00	0.00%
016-90-00-15, City Assessments	122.01	122.01	2,400.00	5.08%
016-90-00-20, Office Equip & Computers	0.00	0.00	500.00	0.00%
016-90-00-21, Website Support	0.00	239.88	700.00	34.27%
016-90-00-22, Web Calendar	0.00	0.00	50.00	0.00%
016-90-00-23, Virus Protection	0.00	0.00	50.00	0.00%
016-90-00-26, DSL	162.97	651.88	1,400.00	46.56%
016-90-00-30, Insurance	0.00	4,528.50	17,500.00	25.88%
016-90-00-40, Office Equip. Maintenance	347.88	785.50	2,000.00	39.28%
016-90-00-50, Organ Tuning	0.00	0.00	1,200.00	0.00%
016-90-00-60, Repairs & Maintenance	412.00	9,844.35	7,000.00	140.63%
016-90-00-70, Church Flower Planting	0.00	0.00	300.00	0.00%
016-90-00-81, Utilities - Natural Gas	2,813.18	14,399.88	20,000.00	72.00%
016-90-00-82, Utilities - Electricity	1,135.50	4,816.48	18,000.00	26.76%
016-90-00-83, Utilities - Sewer & Water	254.87	1,387.80	3,300.00	42.05%
016-90-00-84, Utilities - Communication	487.83	1,927.92	5,700.00	33.82%
016-90-00-85, Utilities - Waste Removal	76.94	311.54	2,000.00	15.58%
016-90-00-86, Utilities - Snow Removal	0.00	1,763.33	6,000.00	29.39%
016-90-00-87, Utilities - Security	0.00	82.50	800.00	10.31%
016-90-00-88, Utilities - Cell Phones	0.00	0.00	0.00	0.00%
016-90-00-98, Supplies & Materials	461.66	1,022.97	2,000.00	51.15%
	6,274.84	41,884.54	95,400.00	43.90%
95-Youth // 00-Youth				
016-95-00-10, 2025 Natl Youth Gathering	125.00	500.00	1,500.00	33.33%
016-95-00-20, Activities	0.00	0.00	1,000.00	0.00%
016-95-00-70, Young Adults	0.00	0.00	1,200.00	0.00%
016-95-00-98, Supplies & Materials	0.00	0.00	500.00	0.00%
	125.00	500.00	4,200.00	11.90%

5/1/2023
03:06p

Our Savior's Lutheran Church
Income & Expense Report by Account
April of Fiscal Year 2023
Responsibility: All
Fund: 01 - General Fund

	April Actual	Year-to-date Actual	Annual Budget	Percent of Budget
Total Expense	43,097.39	180,950.41	691,410.00	26.17%
Income Less Expense	18,257.34	26,733.93	-691,410.00	

Our Savior's Lutheran Church
Balance Sheet by Account
Jan 1, 2023 through Apr 30, 2023

Account	Balance As Of Jan 1, 2023	Balance As Of Apr 30, 2023	Current Year Change	Percent Change
Fund 01 - General Fund				
Assets				
Major 01, Current Assets				
Minor 10, Cash				
011-01-10-15, Cash - LCEF - Joyful Resp	112,900.57	136,162.10	23,261.53	20.60%
011-01-10-50, Cash - LCEF - Library Fd	20,107.12	20,107.12	0.00	0.00%
011-01-10-70, Pioneer Business Checking	104,962.11	125,662.33	20,700.22	19.72%
Minor 10, Cash	237,969.80	281,931.55	43,961.75	18.47%
Major 01, Current Assets				
Minor 20, Accounts Receivable				
011-01-20-00, Accounts Receivable	-3,000.00	-81.57	2,918.43	-97.28%
Minor 20, Accounts Receivable	-3,000.00	-81.57	2,918.43	-97.28%
Major 99, Ded. Receivable				
Minor 99, Ded. Receivable				
017-xx-xx-xx, Dedicated Funds Receivable	0.00	0.00	0.00	0.00%
Dedicated Funds Receivable	0.00	0.00	0.00	0.00%
Total Assets	234,969.80	281,849.98	46,880.18	19.95%
Liabilities				
Major 10, Current Liabilities				
Minor 00, Current Liabilities				
012-10-00-10, Accounts Payable - Trade	0.00	0.00	0.00	0.00%
012-10-00-30, Accrued Health Savings Ac	-624.99	625.01	1,250.00	-200.00%
012-10-00-40, Accrued 2025 Youth Conf.	1,127.40	1,627.40	500.00	44.35%
Minor 00, Current Liabilities	502.41	2,252.41	1,750.00	348.32%
Major 10, Current Liabilities				
Minor 10, Payroll Taxes & Benefits				
012-10-10-10, Federal Income Tax W/h	0.00	0.00	0.00	0.00%
012-10-10-20, FICA Tax W/h	-0.05	-0.05	0.00	0.00%
012-10-10-30, Medicare Tax W/h	-0.10	-0.10	0.00	0.00%
012-10-10-40, FICA Tax - Employer	0.00	0.00	0.00	0.00%
012-10-10-50, Medicare Tax - Employer	0.00	0.00	0.00	0.00%
012-10-10-60, MN State Income Tax W/h	-0.01	-0.01	0.00	0.00%
012-10-10-70, Accrued Payroll	0.00	0.00	0.00	0.00%
012-10-10-81, AD&D Clearing	3.80	3.80	0.00	0.00%
012-10-10-82, CHP Clearing	-23.24	-23.24	0.00	0.00%
012-10-10-83, CDSP Clearing	23.24	23.24	0.00	0.00%
012-10-10-84, RETMT Clearing	0.00	0.00	0.00	0.00%
012-10-10-85, CRSP Clearing - Metlife	0.00	100.00	100.00	0.00%
012-10-10-86, H.S.A. Clearing - Select	0.02	0.02	0.00	0.00%
012-10-10-87, Sup Life Clearing	272.16	292.56	20.40	7.50%
Minor 10, Payroll Taxes & Benefits	275.82	396.22	120.40	43.65%
Major 10, Current Liabilities				
Minor 20, Mission Contributions				
012-10-20-20, Miss. Pble - Dist & Synod	0.00	0.00	0.00	0.00%
012-10-20-99, Missions Payable - Other	0.00	0.00	0.00	0.00%
Minor 20, Mission Contributions	0.00	0.00	0.00	0.00%
Major 20, Long Term Liabilities				
Minor 00, Long Term Liabilities				
012-20-00-10, Notes Payable - LCEF	234,088.98	229,512.90	-4,576.08	-1.95%
Minor 00, Long Term Liabilities	234,088.98	229,512.90	-4,576.08	-1.95%
Major 99, Ded. Payable				
Minor 99, Ded. Payable				
017-xx-xx-xx, Dedicated Funds Payable	132,753.98	155,605.91	22,851.93	17.21%
Dedicated Funds Payable	132,753.98	155,605.91	22,851.93	17.21%

5/1/2023
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Our Savior's Lutheran Church
Balance Sheet by Account
Jan 1, 2023 through Apr 30, 2023

Account	Balance As Of Jan 1, 2023	Balance As Of Apr 30, 2023	Current Year Change	Percent Change
Total Liabilities	367,621.19	387,767.44	20,146.25	5.48%
<u>Fund Balance</u>				
Totals for Fund Balance	-132,651.39	-105,917.46	26,733.93	-20.15%
Total Fund Balance/Equity	-132,651.39	-105,917.46	26,733.93	-20.15%
Total Liability and Fund Balance	234,969.80	281,849.98	46,880.18	19.95%

Our Savior's Lutheran Church
Bank Account Balances Less Dedicated
as of the end of April, Fiscal Year 2023
01 - General Fund

Account	Activity through April	Beg. Balance	Current Balance	Resp. Code
Bank Accounts				
011-01-10-15	Cash - LCEF - Joyful Resp	23,261.53	112,900.57	136,162.10
011-01-10-50	Cash - LCEF - Library Fd	0.00	20,107.12	20,107.12
011-01-10-70	Pioneer Business Checking	20,700.22	104,962.11	125,662.33
Total Assets in Bank Accounts:		43,961.75	237,969.80	281,931.55

Dedicated Accounts

017-10-00-10	Bible Class	22.99	99.08	122.07	10
017-10-00-20	Young Investors	8.00	312.00	320.00	10
017-10-00-30	Library	213.36	5,531.90	5,745.26	10
017-10-00-31	Library - LCEF Investment	0.00	20,116.99	20,116.99	10
017-10-00-60	Sunday School	-309.97	1,572.90	1,262.93	10
017-10-00-70	Vacation Bible School	-90.00	1,097.87	1,007.87	10
017-20-00-10	Memorials - Undesignated	460.00	14,518.40	14,978.40	20
017-20-00-20	Missions	0.00	574.74	574.74	20
017-20-00-23	St. Peter Out Fundraising	0.00	0.00	0.00	20
017-20-00-26	Servant Trips	0.00	1,594.93	1,594.93	20
017-20-00-31	Staff Misc	-48.94	4,077.83	4,028.89	20
017-20-00-40	LWML	-240.00	12,140.74	11,900.74	20
017-20-00-50	Sacred Artwork	14,000.00	0.00	14,000.00	20
017-30-00-10	Endowment Fund	90.00	0.00	90.00	30
017-30-00-20	Scholarship Fund	0.00	0.00	0.00	30
017-40-00-10	Kitchen Fund	-479.99	4,611.95	4,131.96	40
017-40-00-30	Thrivent	1,524.00	8,891.90	10,415.90	40
017-50-00-10	Benevolent Fund	300.00	8,474.01	8,774.01	50
017-50-00-20	Miscellaneous Human Care	0.00	415.74	415.74	50
017-60-00-30	Taxi Fund	-171.93	7,049.99	6,878.06	60
017-90-00-30	Building Fund	560.34	228.09	788.43	90
017-90-00-41	Audio-visual System	90.00	947.88	1,037.88	90
017-90-00-63	Capital Improvements	5,414.40	16,404.55	21,818.95	90
017-93-00-10	Altar Guild	50.00	1,411.23	1,461.23	93
017-93-00-20	Music Fund	-18.95	1,703.39	1,684.44	93
017-93-00-30	Organ Fund	-57.48	10,479.34	10,421.86	93
017-93-00-50	Sunday Matins	82.00	1,612.33	1,694.33	93
017-93-00-60	Wedding Fund	0.00	1,618.76	1,618.76	93
017-95-00-10	Youth	1,454.10	7,267.44	8,721.54	95
Total Dedicated Funds:		22,851.93	132,753.98	155,605.91	
Undedicated Bank Account Assets:		21,109.82	105,215.82	126,325.64	



Date: May 2, 2023

PROPOSAL#: TG-7620(Revised)

To: Our Saviors Lutheran Church
1103 North Broad Street
Mankato, MN. 56001

Attn: Bob Baker

Re: Our Saviors Lutheran Courtyard Area Roof Replacement 3,390 square feet

We are pleased to provide the following proposal for the above referenced project. Please note this proposal assumes the following scope of work and the qualifications/exclusions as noted.

SCHWICKERT'S TECTA, LLC, hereinafter referred to as "Contractor", proposes to furnish and apply all labor and materials listed below with the necessary tools and equipment to complete the following project for "Our Saviors Lutheran Church" hereinafter referred to as "Owner."

Scope of Work

BASE BID:

- Remove roof membrane, metal edge and counter flashings, down to the existing insulation.
- Examine existing insulation and replace wet or contaminated at a rate of \$4.45 per square foot.
- Disconnect and move 2 HVAC units and duct work from wall. Install new wooden sleeper rails for units to be reset on. Including new sheet metal caps.
- Reclaim and remove 2 split system A/C units. Install new roof in these locations, manufacturer walk pads, and reset units on walk pads.
- Install wood blocking on the perimeter as required to accommodate the added tapered insulation, and the fastening of new perimeter edge metal.
- Provide 4 new scupper locations, that will drain into the courtyard.
- Install new 1/8" per foot tapered polyisocyanurate insulation over the entire roof. Insulation to have a minimum 1/2" start and be mechanically anchored using 1 fastener every 2 square feet.
- Install a 60mil adhered EPDM membrane roof system per manufacturer requirements, including secure strip at the perimeter, new pipe boots, pourable sealer pockets, and additional flashing membrane plies at penetrations.
- Install new fascia and cant edge metal at the perimeter and in the courtyard, new metal counter flashing at interior walls.
- Install 4 new down spouts in the courtyard, including 8-foot extensions to drain water toward the ground drain in middle of the courtyard.
- Metal to be 24. gauge pre-finished steel, chosen from manufacturers standard color palette.

Qualifications/Exclusions

- Schwicker 2 Year Contractor's Warranty is included. Manufacturer 15 year warranty is included.
- Hoisting of materials is included in this proposal

507.281.0611
Schwicker's Tecta America, LLC
204 Schuman Drive NW, Stewartville,
MN 55976

507.287.3104
Schwicker's Tecta America, LLC
330 Poplar Street, Mankato,
MN 56001

612.284.4233
Schwicker's Tecta America, LLC
5420 Highway 189 North, New Hope,
MN 55411

- Sales and excise taxes are included.
- Building permits are included in this proposal, subject to local jurisdiction.
- Wood blocking is included as stated above.
- Deck repair/replacement is not included in this proposal. Replacement can be done on a time and material basis.
- We do not include costs for temporary utilities and/or facilities (i.e.: heat, electric, lights, water, ventilation, dust and dirt barriers).
- Trash will be removed to dumpster provided by Schwickert
- **Our price stated in this contract proposal is based upon current material prices. Because of raw material price volatility, including the price of oil, our material suppliers are unable to provide us with price protection for the materials included within this proposal. Accordingly, should our material prices increase during the term of this proposal, and during the time of performance of work contemplated by this proposal, our price for performance of the work contemplated by this proposal shall be increased by such direct material cost increases.**

Base Bid: (\$88,850.00) Eighty Eight Thousand Eight Hundred Fifty Dollars and 00/100.

Note: This proposal is based on observations and measurements of the existing roof. There has been no structural analysis performed. In our opinion the roof was designed to be flat, or minimally sloped. The tapered insulation system designed will move water to existing drains and new scupper locations, however there may be areas of residual water remaining.

Alternate 1) To install new roofs on the NW entry and the SW overhang roofs, add an additional \$7,500.00 to the contract/ Proposal price. This work to be performed if accepted with base bid. *- Repair*

Alternate 2) To remove membrane, install 1/2" HD iso insulation, and new 60mil EPDM membrane at the 2 sloped roof areas, add an additional \$29,850.00 to the contract proposal price. This work is priced to be accepted with the base bid and is not a stand alone price. *- Replace*

Please also note that these prices are based on current material costs and do not include protection beyond 30 days.

This proposal has been prepared and submitted by Tom Gehrke (507)327-9483

SUBMITTED BY
SCHWICKERT'S TECTA AMERICA, LLC

Tom Gehrke

Tom Gehrke

Title: Project Manager

Date: May 2, 2023

ACCEPTED BY
OWNER

Title:

Date:





TECTA AMERICA
 330 Poplar Street | Mankato, MN 56001
 (507) 387-3101

JOB _____
 SHEET NO. _____ OF _____
 DRAWN BY _____ DATE _____
 CHECKED BY _____ DATE _____
 SCALE _____

OUR SAVIORS LUTHERAN

